

MINUTES OF MANCHESTER/SHORTSVILLE JOINT SEWERAGE SYSTEM MEETING AT  
SHORTSVILLE VILLAGE HALL ON November 19, 2013 2013 AT 6:00PM

Present: Nancy Johnsen Commissioner/Mayor of Manchester  
Roger Lonneville Deputy Commissioner/Trustee of Shortsville  
Fred Mink Mayor of Shortsville  
Sharon Trimm Trustee of Shortsville  
Bill Henry Trustee of Manchester  
Lynda Butler Trustee of Manchester  
Rita Gurewitch Treasurer of Joint Sewer/Village Clerk  
Gordon Eddington Eddington Enviromental

Recording Clerk: Sandra J. Liberty Deputy Clerk of Joint Sewer/Deputy Village Clerk Shortsville

Commissioner Johnsen called the meeting to order at 6:00 P.M.

The minutes of October, 2013 prepared by the Recording Clerk and upon reviewing the minutes a motion was made by Commissioner/Mayor Johnsen seconded by Trustee Butler, voted upon and unanimously carried, as prepared and place on file

Treasurer Gurewitch presented the September operation and Maintenance Treasurers Report, a motion was made by Trustee Henry seconded by Trustee Lonneville, voted upon and unanimously carried, as prepared and place on file.

The following bills were presented to the Commission for their audit and were approved for payment on motion made by Mayor Mink, seconded by Trustee Lonneville, voted upon and unanimously carried-they were allowed as follows:

Operation and Maintenance Abstract #6, check #'s 2268-2304 vouchers 1650-1670, \$21,920.47

Trustee Lonneville moved to transfer from JG1990.4, the amount of \$425.65 to JG 8130.423, seconded by Trustee Butler, all "Ayes"

Old Business:

1. Legion project is completed

New Business:

1. There are six applicants on the Civil Service list for Plant Operator Trainee.
2. A meeting on December 4<sup>th</sup> will be held at Manchester Village Hall, 6 P.M. to review the applicant's applications.
3. At that time a committee will be formed to interview applicants chosen by the MSJS Board
4. Employee Handbook:
  - A. Mayor Mink made a motion, seconded by Trustee Lonneville to omit compensation time effective as of November 28, 2013. from the handbook, all "Ayes".
  - B. The Clerk will include in the Handbook "Violence in the workplace policy" and will have changes made for the MSJS Board to review.
5. Gordon Eddington's report:
  - A. Plant doing well
  - B. The DPW's from both Villages have been helping at the Plant
  - C. Distributed several cubic yards of compost to residents
  - D. Completed removing grit and rags from clarifier tank piping and headers
  - E. Stockpiled material for future removal
  - F. Received new heat re-circulating pump to replace defective
  - G. Routine maintenance and operation.
6. Mayor Mink will handle the letter received by the State of New York Department of Transportation(see Attached)

Trustee Lonneville motioned to adjourn the meeting at 6:55 P.M.

Respectfully,

Sandra J. Liberty  
Deputy Village Clerk/Treasurer/Deputy Joint Sewer Clerk





