

November 9, 2022

Present: Mayor Fred Mink  
Trustee Roger Lonneville  
Trustee Sharon Trimm  
Amy Alexander, Recording Clerk

Mayor Mink opened the Village Board Meeting at 1:40 P.M.

The Pledge of Allegiance was recited.

The minutes of the previous meeting were prepared beforehand by the Village Clerk-Treasurer and on motion by Trustee Trimm, seconded by Mayor Mink, voted and carried unanimously to accept as prepared and placed on file. Motion was made by Trustee Trimm, seconded by Mayor Mink, voted and carried unanimously to accept the October 2022 Trial Balance (Edmunds), Bank Statement, (CNB) Revenue/Expenditure Analysis (Edmunds).

Motion was made by Trustee Lonneville seconded by Trustee Trimm, voted and carried unanimously to accept department reports.

Motion was made by Trustee Trimm, seconded by Trustee Lonneville, voted and carried unanimously to audit and approve the following bills for payment and all budget transfers:

11/09/22	<b>Abstract #6</b>	<b>\$ 70,361.19 (Check #11179-11218)</b>
	General	\$ 29,597.18
	Water	\$ 3,831.97
	Sewer	\$ 36,932.04

**BOARD:**

Motion was made by Mayor Mink, seconded by Trustee Trimm and carried, to pass the following resolution:

**VILLAGE OF SHORTSVILLE  
RESOLUTION TO RELEVY  
UNPAID VILLAGE TAXES**

**RESOLVED**, that the Board of Trustees of the Village of Shortsville hereby request that the County Treasurer of the County of Ontario collect the 2022-2023 delinquent Village Taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977, and be it further;

**RESOLVED**, that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certified copy of the Resolution division 3 Section 1463 of the Real Property Tax Law to the Ontario County Treasurer.

Motion was made by Trustee Trimm, seconded by Trustee Lonneville and carried, to pass the following resolution:

**VILLAGE OF SHORTSVILLE  
RESOLUTION OF PUBLIC HEARING ON PROPOSED  
LOCAL LAW NO. 2 – 2022**

At a regular meeting of the Board of Trustees of the Village of Shortsville, held at the Village Hall, 6 East Main Street, Shortsville, New York, on the 14<sup>th</sup> day of December, 2022.

**WHEREAS**, a Local Law, being proposed as Local Law No. 2 for the Village of Shortsville, 2022 was introduced at this meeting by a member of the Board of Trustees as follows:

**A Local Law Repealing Chapter 38 of the Code of the Village of Shortsville and Adopting a New Chapter 38 Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention Building Code and the State Energy Conservation Construction Code**

**AND WHEREAS**, this Board desires to hold a public hearing with respect to the adoption of said Local Law,

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held by this Board with respect to the adoption of the aforesaid Local Law at the Village Hall, 6 East Main Street, Shortsville, New York, on the 14<sup>th</sup> day of December, 2022 at 3 o'clock p.m. and it is further

**RESOLVED** that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Motion was made by Mayor Mink, seconded by Trustee Lonneville and carried to adopt the following:

**Village of Shortsville**  
**Notice of Public Hearing on Proposed**  
**Local Law No. 2-2022**

**PLEASE TAKE NOTICE**, that a public hearing will be held at the Shortsville Village Hall, 6 East Main Street, Shortsville, New York, on the 14<sup>th</sup> day of December, 2022 at 3 o'clock in the afternoon to consider the adoption of Local Law No. 2-2022 entitled:

**A Local Law Repealing Chapter 38 of the Code of the Village of Shortsville and Adopting a New Chapter 38 Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention Building Code and the State Energy Conservation Construction Code**

The proposed Local Law No. 2-2022 is on file in the Office of the Village Clerk of the Village of Shortsville where the same may be inspected during office hours.

**ALL PERSONS INTERESTED** and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

The Board had a discussion regarding the Senior Center. Trustee Trimm would like the scouts to be reminded to manually lock the door when they are finished. Trustee Trimm also updated the Board on the process for new members (tour, etc.).

The Board was made aware of two outstanding invoices from Citizens Hose Company. Message to be sent to Bob Woodhams at Mayor Mink's request.

There was no further business to come before the board, so the meeting was adjourned by motion of Trustee Trimm seconded by Mayor Mink, and carried unanimously at 2:07 P.M.

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Amy Alexander  
Village Clerk-Treasurer

November 3, 2022

Present: Mayor Fred Mink  
Trustee Roger Lonneville  
Trustee Sharon Trimm  
Amy Alexander, Recording Clerk

Mayor Mink opened the emergency Board Meeting at 1:00 PM.

Mayor Mink called the meeting to discuss upcoming changes to the Employee Handbook and to discuss personnel issues.

Mayor Mink presented the Board with updated policies to be included in the Employee Handbook at the direction of attorney Jason Snyder. The policies presented were the Code of Ethics Policy and the Social Media Policy.

Mayor Mink made a motion, seconded by Trustee Lonneville and carried, to adopt the Code of Ethics Policy and Social Media Policy into the Employee Handbook.

Trustee Trimm made a motion, seconded by Trustee Lonneville and carried, to enter into Executive Session at 1:26 PM to discuss several personnel issues.

Trustee Trimm made a motion, seconded by Trustee Lonneville and carried, to come out of Executive Session at 2:03 PM.

Mayor Mink stated that there will be a staff meeting for all employees to be held on November 9, 2022 at 1:00 PM. Employees will be given updated Employee Handbooks.

There was no further business to come before the Board, so the meeting was adjourned by motion of Trustee Lonneville, seconded by Trustee Trimm, voted and carried unanimously, at 2:24 PM.

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Amy Alexander  
Village Clerk-Treasurer